

House Economic Matters Committee (ECM)
Delegate Dereck Davis, Chairman
Delegate David D. Rudolph, Vice Chairman

Witness Guidelines and Committee FAQ's

Witness Guidelines:

Hearing Procedures

Generally, hearings start at 1:00 PM. Anyone wishing to testify on any bill must sign the witness sheet by **12:45 PM** on the day of the hearing. Oral testimony will be limited to 3 minutes. ECM encourages witnesses to coordinate testimony and sign up for 5-minute panels.

Note: the order of bills listed on the schedule is not necessarily the order in which they will be heard.

Written Testimony and Copies

If you have written testimony, please submit **40 copies** to the committee staff **by 12:00** noon before the hearing. Written testimony must have a visible bill number. Multiple copies of written testimony must be collated and stapled. Late testimony will be distributed as soon after the bill hearing as possible.

Witnesses who present visual testimony using the committee display equipment are asked to provide a copy of the presentation for the committee records, either by physical copy such as a flash drive or disk, or by electronic mail.

Video Equipment

Please notify the committee staff by **12:30 PM** if you plan to use the committee display equipment. For different start times, please adjust accordingly.

Placing of video recording equipment must be approved by Mr. James Cason, assistant to the committee chair, so as not to interfere with the conduct of the hearings.

Bill Crossover Note:

After Crossover, the committee will receive testimony on cross-filed Senate bills from the Sponsor or the Sponsor's designee. On departmental bills, the appropriate department will be allowed to testify. Others are welcome to submit written testimony. On all other bills, limited testimony may be received from the proponents and opponents at the discretion of the committee chair.